

THE CHELSEA

THE COSMOPOLITAN

of LAS VEGAS

Welcome to The Chelsea at The Cosmopolitan of Las Vegas!

Delivering an impactful event experience starts with a team that understands your goals and your venue. As the preferred on-site event technology partner at The Cosmopolitan of Las Vegas and for The Chelsea, we work alongside you and The Cosmopolitan team members to bring your vision to life with confidence and care.



With deep knowledge of the property and a collaborative approach, we help manage every detail while identifying opportunities to enhance your event through creative, efficient solutions.

Our focus is simple — support your success with the expertise, partnership and service you can rely on. If we can assist at any stage, we welcome the opportunity to connect, and we look forward to partnering with you.

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702-698-1300



Please take a moment to review the production guidelines on the following pages.

Production Guidelines

The Chelsea was designed to be a production-ready environment for meetings and events. In the likelihood that you would like to utilize your own Production Company and equipment, there will be associated charges for the removal and restoration of the existing equipment. Production Guidelines will apply for the installation of outside equipment.

To ensure quality standards are maintained and liability needs are protected, **Encore oversees all outside event technology vendors and production companies that provide services at The Chelsea.** Prior to your event, we have established the following guidelines that must be adhered to.

All Production companies must provide Encore with a detailed Schedule of Events 30 days prior to the event's load-in. This document shall include:

- Accurate dates and times of the show load-in and load-out
- Rehearsal schedule
- Fire watch schedule
- Show schedule
- Electrical install and removal times

All orders should be finalized with the on-site Encore team no later than 14 days prior to arrival.

No equipment, cases, scissor lifts and/or personnel lifts are to remain in the "back of house" areas at any time. This includes back hallways and loading docks. Storage space for outside event technology companies will be the sole responsibility of the event technology company.

No smoking is permitted in the meeting space or back of house. *Smoking is only permitted outside and on the casino floor.*

For security reasons, outside production companies are required to provide ID badges for all their staff members. ID badges must note legal name, group name and production company name.

Use of the hotel's employee dining room is prohibited for all outside production staff members and vendors.

All vendors/groups are responsible for leaving the hotel in the same condition it was found. All non-display vehicles inside The Chelsea must have clean tires/floor protection on the tires, and be free of leaks. **The Production Company and/or group will be billed for marks, leaks, cleaning fees or damages done to the facility by The Cosmopolitan.**

Gala Stage Lift

The Cosmopolitan maintains a strict policy for using the gala stage lift in The Chelsea. A trained Encore team member is the only person who may operate the gala stage lift. Encore personnel will need to be present during load-in, load-out, and reset of equipment when the gala stage lift is being used.

Required Production Personnel and Labor Rates

Chelsea Required Labor

The following Encore production personnel will be *required* for the load-in, setup, show, strike and load-out of the event. Lead positions A1, V1 and LD are required throughout the event if Encore Equipment Sets are used during the event. A1, V1, and LD positions cannot be substituted for other positions i.e. A1 cannot be substituted for an A2. Some events may require additional labor.

- Production Coordinator
- Audio Lead
- Lighting Lead
- Video Lead
- Utilities Technician

Labor Rates	Per Person Rate
Production Coordinator	\$119/hr
Audio Lead	\$119/hr
Lighting Lead	\$119/hr
Video Lead	\$119/hr
Utilities Technician	\$119/hr

Labor Rates	Per Person Rate
Electrician	\$116/hr
Riggers	\$119/hr
Production Supervisor	\$119/hr
Gala Stage Lift Operator	\$119/hr

Overtime Labor Rates

Straight Time	Monday – Sunday, 6 a.m. - Midnight
Time and a Half (1.5x)	Monday – Sunday, Midnight – 6 a.m.
Double Time (2x)	Holidays**, all day

Minimums

All labor calls are a 4-hour minimum. Lead and Broadcast positions are an 8-hour minimum call. Any calls lasting longer than 8 hours will be billed at time-and-a-half, and at double time after the 12th hour.

Increment of payment is 1/2 hour (30 min.) for any time worked beyond the minimum call. Minimum cancellation notice is 24 hours.

Calls can last 6 hours, as long as the employee leaves at that time. Any work beyond that, without a break, will result in a meal penalty that begins after the 5th hour of work and continues until a meal break is given.

Breaks

The crew shall be granted a paid 10-minute break for every 4 hours worked; however, the break shall be given no later than the third hour of each 4-hour period. Breaks need not be granted during a performance, presentation or meeting.

Crew shall not be required to work more than 5 hours without being allowed a meal period of at least 1/2 hour. This time is not considered time worked and will not be charged. Meal periods shall not exceed 1 hour in duration and must be granted no sooner than 2 hours after the call begins. Meal periods may be staggered among members of the crew. Crew returning from a meal period shall be guaranteed 2 hours of work or equivalent pay.

In the event that an employee is not provided with a meal period, they shall be paid at a rate of 2x the base rate for all ensuing hours until a meal period is provided. The maximum penalty under any circumstance shall not exceed 3x the base rate.

Food provided by the Employer at the job site without providing the appropriate time off for a meal period shall be considered an appropriate meal period. The time will be billed as time worked, but not result in meal penalties being charged.

Short Turnaround (Less Than 8 Hours Off)

3x base rate for any time worked within 8 hours from the time the employee was released from the job. The premium rate of pay will apply until the employee receives a rest period of 8-consecutive hours.

6th & 7th Day

All work performed by crew on their 6th consecutive day of work shall be paid for at 1.5x base rate for the first 8 hours and 2x base rate thereafter. All work performed by crew on their 7th consecutive day of work shall be paid for at 2x base rate. However, an employee shall not be replaced to avoid 6th and 7th day premium pay.

****Paid Holidays**

New Year's Day, Martin Luther King Jr. Day, Easter Sunday, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, Christmas Day – all work performed on these days shall be paid at 2x the base rate.

Stewards

When the total number of union crew on a job reaches 20, a non-working union steward is required.

Rigging Services

Encore maintains exclusive responsibility for all rigging services, including the provision of truss and motors. All rigging-related charges are the responsibility of the Production AV Company or Meeting Group requiring these services

The rigging services form and scaled rigging plot must be submitted online for approval, 30 days prior to load-in.

Encore rigging crews consist of three (3) team members: two (2) high riggers and one (1) ground rigger. High riggers supply and utilize their own fall-protection equipment, particularly when accessing ceiling structures.

An Encore Rigging Supervisor is required for all rigging and assembly activities. The supervisor must be present in the event space throughout the installation process and will remain on-site until all equipment has been raised to its final trim height.

All drawings must be submitted through the [rigging request website](#) in a .dwg .vwx or .dxf format.

Please visit [Encore](#) to begin the process.

The Chelsea Equipment



NOTE: Center Video Wall not included in the house set.



Audio

MAIN SPEAKERS		FOH	
28	d&b J12 Loudspeakers (14 per side)	1	56 channel Yamaha DM7
16	d&b J-Sub Subwoofers (8 per side)	1	Rio 2432 D3
12	d&b B2 Subwoofers (on ground)	1	Whirlwind W4 56 pair XLR Fanout
6	d&b Q10 Front Fills (on stage)		
6	d&b Q1 Side Fills (3 per side)	DIGITAL SIGNAL PROCESSING	
6	d&b Q1 Balcony Delays (3 per side)	1	D&b R1 Software
10	d&b E6 under Balcony Fills	3	Laike LM44 Processors
2	d&b E12 Upper Box Fills (1 per side)		
42	d&b D12 Amplifiers NL8	MONITOR SYSTEM	
4	d&b D6 Amplifiers NL4	16	d&b M4 Monitor Speakers
2	d&b R70 Ethernet to CAN interfaces	10	d&b D12 Amplifiers
3	d&b LAP-TEQ Clinometers		
1	Whirlwind 50' W1 Snake	MICROPHONE PACKAGE	
1	Whirlwind 75' W1 Snake	8	Shure ULXD-G50 Wireless Microphones (combo HH/Lav)
1	Whirlwind 100' W1 Snake	1	Shure UA844 Wideband Antenna Distro
3	Whirlwind 12 pair Stage Boxes	2	Shure UA874 Wideband Directional Antennas
1	Whirlwind 58 Channel Concert Splitter (1 Direct, 2 ISO w/Lundahl Transformers)	4	Shure A412B Gooseneck Mics
1	300' Whirlwind W4 56 pair Input Snake	Assorted Stands and Cables	
1	300' Whirlwind W1 12 pair Drive Snake		
1	300' 4 pair AES Drive Snake		

Communication

2	FSII-Base-II-5 Freespeak Base Station	10	CC RS-703 Wired Belt Packs
10	FSII-BP19-X4-US Freespeak Wireless Belt Packs	10	CC-300-X4 Headsets

Video

2	Dalite 11'1"x19'8" Electric Roll Up Screen
2	Panasonic PT-DZ21K 20000 Lumens 3-Chip Projectors
2	Panasonic ET-D75LE20 1.7 – 2.4 standard Lens
2	Panasonic ET-D75LE6 1.1 – 1.5 short throw Lens
1	Analog Way Aquilon RS2
2	Marshall V MD702 Control Monitors
2	17" LCD Monitors for Preview & Program HD/SDI Video Patching/Routing throughout venue available (See Encore representative for details)
4	Single Mode Fiber (optical LC APC) - Connectivity to broadcast truck position on Harmon Boulevard
4	CAT6 Data (Ethercon)
1	SDI Video Patch Bay (Encore System Tech managed)
2	QAM HD Digital Video Channels

Lighting

1	MA Lighting grandMA3 Light
7	Elation Artiste Monet LED Moving Head Profile Fixture
14	Vari-Lite VL3500 Spot Arc-Lamp Moving Head Fixture
14	Robe MegaPointe Hybrid Moving Head Fixture
14	Robe Spiider LED Moving Head Wash Fixture
16	Robe LEDBeam 150 LED Moving Head Wash Fixture
8	GLP JDC1 LED Strobe/Hybrid Moving Head Fixture
10	Elation Cuepix Blinder WW4 LED Blinder Fixture
10	Chroma-Q Color Force 72 LED Static Striplight Fixture
2	Ultratec Radiance Water- Based Hazer

Rigging

10	CM 1/4 Ton 7 Pin Next Generation 60' Chain Hoist
12	1/2 Ton 7 Pin Next Generation 60' Chain Hoist
29	CM 1 Ton 7 Pin Next Generation 60' Chain Hoist
15	10' Tyler GT Truss
8	10' Tyler 16x16 Centerline Truss
8	10' Tomcat 12" x 12"
7	Motion Labs 8 Way Motor Controllers
Assorted 7 pin Motor Control Cable	
Assorted 7 pin Motor Power Distribution	

Power

All power is 208V/120V 3 phase 5 wire with ground, grounds and neutrals are reversed.	
1	600amp 3P located USL & USR
1	400amp 3P located USL & USR
2	400amp 3P located HL & HR of FOH Mix Position
2	200amp 3P located HL & HR of FOH Mix Position

Décor

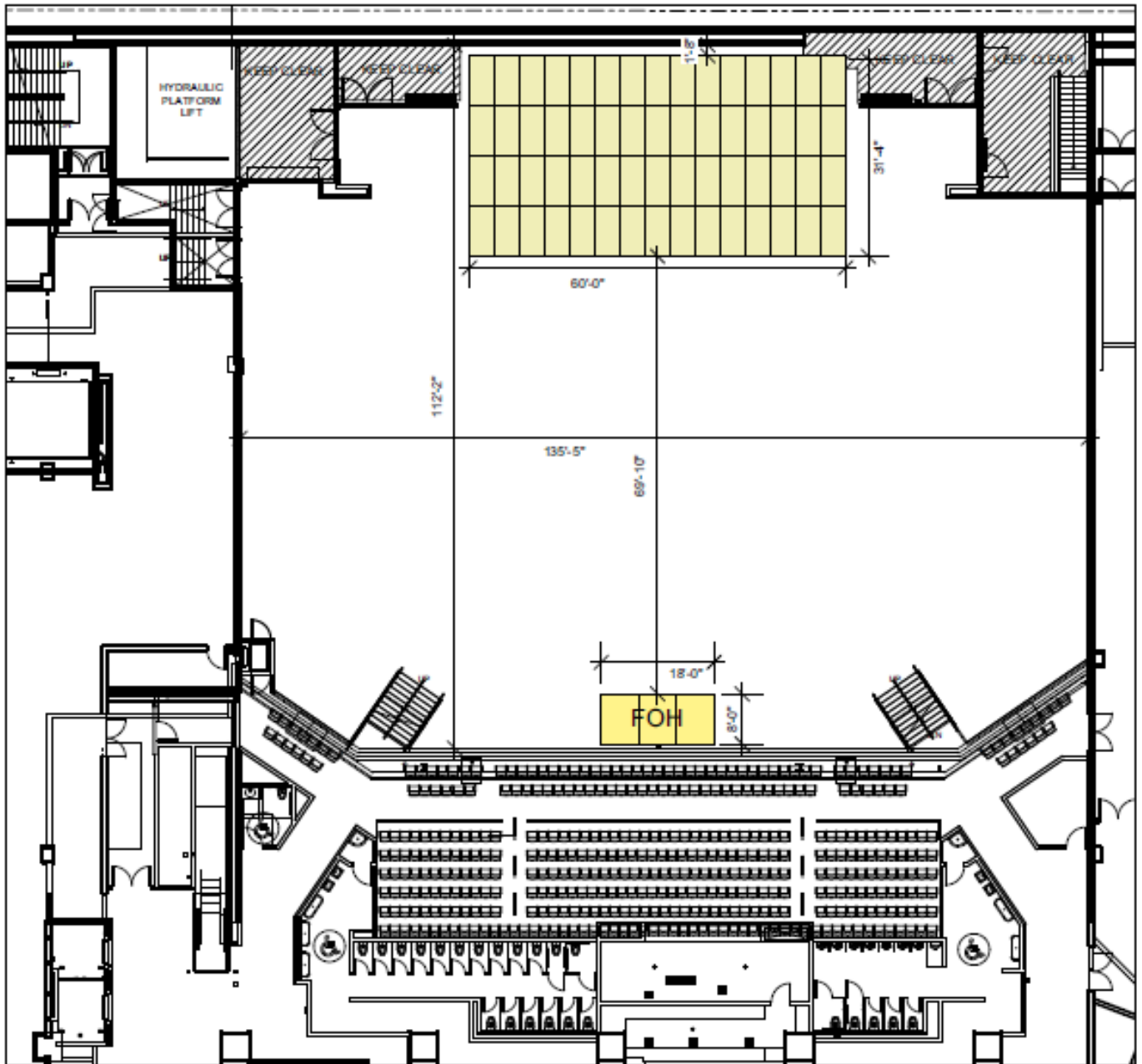
80' x 24' Black Velour traveler drape (behind stage)
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Staging

60' x 32' stage size (pricing available via Convention/Catering Manager). Max: 60' x 40' x 4'6" tall
4'x 8' Individual Stage Right Section
Stage height options: 36"-54" in 2" increments
2 Stair units available

Venue Diagram

[Click to download DWG and VWX](#)



Fire Marshal

Encore is responsible for the local Fire Marshal event application services, as outlined by the Clark County Fire Department. This process includes the creation of drawings, submission of applications to CCFD and Fire Marshal inspection prior to the event. If you are handling the CCFD assembly permit for your event, your Encore Producer and Catering & Conference Services Manager must be sent plans for review prior to submission. **If an approved permit has not been received at the time of your scheduled load-in, you will not be allowed to load-in.**

CADS for all common spaces and meeting rooms can be found [here](#).

Fire Marshal Application fees via Encore

Each setup in a meeting room or common space with more than 300 attendees will require a diagram. Dates listed below are based on the first day of load-in. Fee** schedule is based on when the submission of a diagram occurs.

Square Footage	Description	Cost**
Less than 14,999 Square Feet	21 Days or more	\$555
	5-20 Days	\$800
	3-4 Days	\$1,200
	Less than 3 Days	\$1,500
15,000 – 74,999 Square Feet	21 Days or more	\$820
	5-20 Days	\$1,230
	3-4 Days	\$1,650
	Less than 3 Days	\$2,250

*If a diagram is modified post-approval, the diagram is then treated as a brand new diagram. It will be billed according to the number of days remaining until the event start date. Event inspections outside of CCFD's normal business hours (Monday-Friday, 8 am - 4 pm) will result in an overtime inspection fee of \$550.

**Pricing is subject to change.

Pyrotechnics - Fog Machines - Lasers

The Cosmopolitan maintains a strict policy for using pyrotechnics, fog machines, and lasers within the facility. Fog machines must be water-based. No oil-based fog machines are allowed in the meeting space. In order to make proper arrangements with hotel security and the local Fire Marshal, **any use of theatrical smoke, pyrotechnics, or lasers must be addressed in your production schedule and with your Catering & Conference Services Manager and Encore more than 30 days before your event.**

Contact your group's Catering & Conference Services Manager regarding hotel associated fees and coordinating with SAFE.

The hotel requires that an Encore representative be stationed in the room during rehearsals and all performances as a fire watch.

Wireless Frequencies

Model	Band	Channel Name	Frequency
ULXD4	G50	RF 11	476.950 MHz
ULXD4	G50	RF 12	478.475 MHz
ULXD4	G50	RF 13	478.975 MHz
ULXD4	G50	RF 14	479.675 MHz
ULXD4	G50	RF 15	480.825 MHz
ULXD4	G50	RF 30	489.650 MHz
ULXD4	G50	RF 31	491.525 MHz
ULXD4	G50	RF 32	493.075 MHz
ULXD4	G50	RF 33	493.925 MHz
ULXD4	G50	RF 34	494.625 MHz
ULXD4	G50	RF 35	495.200 MHz
ULXD4	G50	RF 36	495.575 MHz
ULXD4	G50	RF 37	496.175 MHz
ULXD4	G50	RF 38	496.525 MHz
ULXD4	G50	RF 39	497.975 MHz
ULXD4	G50	RF 40	498.950 MHz
ULXD4	G50	RF 41	500.825 MHz
ULXD4	G50	RF 42	501.925 MHz
ULXD4	G50	RF 43	503.875 MHz
ULXD4	G50	RF 44	504.500 MHz
ULXD4	G50	RF 45	505.200 MHz
ULXD4	G50	RF 46	505.600 MHz
ULXD4D	G50	RF 01	471.100 MHz
ULXD4D	G50	RF 02	471.775 MHz
ULXD4D	G50	RF 03	472.125 MHz
ULXD4D	G50	RF 04	472.525 MHz
ULXD4D	G50	RF 05	473.075 MHz
ULXD4D	G50	RF 06	473.600 MHz
ULXD4D	G50	RF 07	474.025 MHz
ULXD4D	G50	RF 08	474.650 MHz
ULXD4D	G50	RF 20	481.200 MHz
ULXD4D	G50	RF 21	475.700 MHz
ULXD4D	G50	RF 22	490.850 MHz
ULXD4D	G50	RF 23	490.100 MHz
ULXD4D	G50	RF 24	488.875 MHz
ULXD4D	G50	RF 25	502.675 MHz

Model	Band	Channel Name	Frequency
ULXD4D	G50	RF 26	492.550 MHz
ULXD4D	G50	RF 27	500.175 MHz
UR4S	H4	RF 50	536.275 MHz
UR4S	H4	RF 51	536.750 MHz
UR4S	H4	RF 52	537.575 MHz
UR4S	H4	RF 53	538.600 MHz
UR4S	H4	RF 54	540.625 MHz
UR4S	H4	RF 55	542.025 MHz
UR4S	H4	RF 56	542.875 MHz
UR4S	H4	RF 57	546.075 MHz
UR4S	H4	RF 58	553.175 MHz
UR4S	H4	RF 59	553.850 MHz
UR4S	H4	RF 60	557.250 MHz
UR4S	H4	RF 61	559.525 MHz

Frequency Coordination Parameters

Exclusions

Active TV Channels (9)

Type	Channels
Digital	7,9,11,13,16,20,22,29
Other	32

Other Exclusions

Type	Source	Frequency
Range	Scan	479.171 MHz - 479.216 MHz
Range	Scan	482.064 MHz - 483.499 MHz
Range	Scan	483.529 MHz - 488.333 MHz
Range	Scan	506.476 MHz - 512.325 MHz
Range	Scan	518.262 MHz - 524.222 MHz
Range	Scan	532.549 MHz - 532.899 MHz
Range	Scan	536.456 MHz - 536.605 MHz
Range	Scan	559.923 MHz - 566.510 MHz
Range	Scan	578.138 MHz - 584.365 MHz

Pricing

House Equipment Daily Rental **\$40,000**

House Set	See page 6
House Equipment Upgrade	Inquire with Encore
Labor, Based on Production Schedule	See page 3

System Modifications

System modification and restore charges (inclusive of labor)

Outside Production Guidelines apply to installation of external equipment.

Lighting System Removal	\$7,500
Lighting System Restore	\$7,500

Video System Removal	\$5,000
Video System Restore	\$5,000

*Pricing listed is an additional cost of the rental

**The audio system cannot be removed

Modification fee consists of Encore determined QTY of labor and hours. If any additional changes are needed, minimum calls will apply. The labor is to remove the equipment and/or replace it. If the equipment is being modified, appropriate labor will be required.

***Encore contract(s) must be signed and returned to Encore 30 days prior to show load-in.

****PRICES SUBJECT TO CHANGE WITHOUT NOTICE****

Please contact your Encore representative for a custom quote with the current prices, including tax.