

EXHIBITOR ORDER FORM



Email orders to: FairmontPrincess@PSAV.COM

To ensure availability of equipment, email orders two weeks prior to your event. Within 72 hours of receiving your order, you will receive two replies. The first reply will be a quote for your order, including tax and service fee calculations. The second email will be from a Fairmont email address directing you to a secure site for your credit card information. If you have any questions, please call: (623) 522.4007. **Your order is NOT confirmed until your credit card is processed for payment.** Receipts will be sent within 72 hours after the conclusion of the event.

***Please note the number of days your equipment is required. Prices do not include a 26% ETS service fee and tax at 7.95%.**

Prices are per day.

Call or Email for any requests not listed below, including sound systems, projection, or lighting.

Conference Name:		Set-up date & time:		
Company Name:		# of days: (excluding set-up day)		Booth #, if known:
Full Company Address:				
Your Name:		Your Email address:		
On-site Contact:		Your Phone number:		

Electrical: *Power drops include (1) power strip.

	Rate Per Day	Enter # quantity
5 amp Power Drop	\$ 95	
10 amp Power Drop	\$ 128	
15 amp Power Drop	\$ 170	
20 amp Power Drop - dedicated circuit	\$ 187	
A/C Power Strip (Additional)	\$ 21	
25' A/C Extension Cord (Additional)	\$ 21	

Note any special instructions here:

**Video
Display:**

	Rate Per Day	Enter # quantity
22" LCD Data Monitor	\$ 145	
32" LCD Data Monitor	\$ 324	
42" LED Data Monitor	\$ 504	
55" LED Data Monitor w/Floor Stand	\$ 809	
80" LED Data Monitor w/ Floor Stand	\$ 1294	
Adaptor:	Please note here:	\$ 30

Computers/Internet:

	Rate Per Day	Enter # quantity
Wireless Internet (Per connection)	\$ 30	
Hard Line Internet (1st Computer)	\$ 205	
iPad 2	\$ 155	
Computer, Laptop	\$ 245	
Dedicated Bandwidth - Please contact PSAV for a quote		

TERMS: Customer agrees to pay in full for lost, stolen or damaged equipment.

Prices are valid for expo booth events only.

A 5 amp drop is the minimum requirement for a booth requiring electrical services.

Orders must be paid in full before equipment delivery.

On-site orders are subject to a 50% surcharge.

Fairmont Scottsdale Princess 7575 East Princess Drive Scottsdale, AZ 85255